

PROJECT 12 WORK PLAN AUTOMATED BOOKING SYSTEM

Activity	Date to be Accomplished	Responsible Entity	√
Attend Orientation Session at DMACC and: <ul style="list-style-type: none"> Complete project team assignments Complete work plan & project plan Plan and schedule meetings	May 20-21, 1997	All Project Teams Citizen Council Steering Committee IITT Work Groups	
State Identification System Grant completed and submitted to the Bureau of Justice Assistance	May 30, 1997	Public Safety	
Determine the outside resources necessary and incorporate into work plan, business plan, and budget	June 1, 1997	Project teams	
Identify ways the team will communicate with each other & other interested groups and incorporate into work plan	June 1, 1997	Project teams	
Completed project plans, budgets and work plans to lowAccess staff by June 9, 1997	June 9, 1997	Project teams	
Project plan, work plan, and project budget completed (first version)	June 9, 1997	Project teams	
Work plan completed (first version)	June 9, 1997	Project teams	
Present business plan, work plan, & Budget to Steering Committee Quarterly Meeting (morning) - - Committee will provide constructive feedback on project	Week of June 16 or 23, 1997	Project teams	
Present business plan, work plan, & budget to Law Enforcement Advisory Group	Week of June 16 or 23, 1997	Law Enforcement Project team leads, SPPG	
Adjust plans as necessary to reflect comments of Steering Committee and Law Enforcement Advisory Groups	June 30, 1997	Project teams	
Issue purchase orders through the General Service Administration and through Public Safety on the State Identification System Grant	August 1, 1997	Project teams	
Law Enforcement Committee meeting	September 15, 1997	Project team leads,	

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Site preparation at local law enforcement receiving livescan	September 1, 1997 through April 1, 1998	Department of Public Safety, local law enforcement sites	
Committee meeting	December 15, 1997	Project team leads, SPPG	
Installation of livescan stations at local site and hardware at central AFIS site	April 1, 1998	Department of Public Safety and local sites	
Testing of livescan equipment at two local sites	April 1, 1998 through September 1, 1998	Department of Public Safety and local sites	
Committee meeting	April 15, 1998	Project team leads, SPPG	
Committee meeting	July 15, 1998	Project team leads, SPPG	
Project certified and complete	September 1, 1998	Project team	